



**AMERICAN CONVENTION SERVICE, INC.  
50 TURNBULL STREET  
SPRINGFIELD, MA 01104**

**EMAIL: [amconserv@hotmail.com](mailto:amconserv@hotmail.com)**

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**PHONE 800-932-6811    PHONE: 413-739-6811    FAX: 413-739-2869**

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**Dear Exhibitors:**

**American Convention Service, Inc. is pleased to have been selected by show management to serve as your official service contractors for the following show:**

***26<sup>th</sup> Annual International Conference on Soils, Sediments, Water, and Energy, October 18-21, 2010, Amherst, MA***

**To assist in your planning, we have provided this service kit. Your prompt response will guarantee delivery and items ordered.**

**Each booth includes:**

- 1 – Standard 8' x 10' booth**
- 1 – 6' x 24" skirted table**
- 1 - Wastebasket**
- 2 – Chairs (supplied by campus center)**

**Event Colors: Burgundy & White**

**Carpet:            Due to new flooring in the campus center auditorium, carpet is not provided this year, but may be ordered individually (see following order form).**

**Please keep in mind we do not bring extra material to show location unless pre-ordered.**

**All orders can be canceled within two business days prior to the event delivery date, all others will be charged original listed price.**

**Add 6.25% sales tax or the standard tax for the state in which the event is taking place.**

**Our mission is to provide you with the best possible service. If you require any further assistance, please do not hesitate to call our office. We look forward to fulfilling your rental needs.**

**Sincerely,  
Laurie Bourke, General Manager**

**American Convention Service, Inc.  
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**SOILS CONFERENCE**

**Undraped Tables 30" standard**

\_\_\_ 24" x 48" @ 24.50

\_\_\_ 24" x 72" @ 29.50

\_\_\_ 24" x 96" @ 34.50

**Skirted Tables 30" standard**

\_\_\_ 24" x 48" @ 49.00

\_\_\_ 24" x 72" @ 59.00

\_\_\_ 24" x 96" @ 69.00

**Undraped Tables 40" Tall**

\_\_\_ 24" x 48" @ 29.50

\_\_\_ 24" x 72" @ 34.50

\_\_\_ 24" x 96" @ 39.00

**Skirted Tables 40" Tall**

\_\_\_ 24" x 72" @ 69.00

\_\_\_ 24" x 96" @ 79.00

**Table Risers 8" high x 12" wide**

\_\_\_ 72" @ 32.73                      96" @ 43.69

**Table Skirt Colors: Burgundy and White**

**Company:** \_\_\_\_\_ **Booth:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

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**Booth Carpet:**

_____	<b>9' x 10' booth carpet</b>	<b>@</b>	<b>67.75</b>
_____	<b>9' x 20' booth carpet</b>	<b>@</b>	<b>135.00</b>
_____	<b>9' x 30' booth carpet</b>	<b>@</b>	<b>203.00</b>

**Carpet Colors:**            **please circle one:**

**GRAY**

**BLUE**

**BURGUNDY**

**Company:** \_\_\_\_\_ **Booth:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

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\_\_\_ **Folding Chairs** @ **3.00** each  
\_\_\_ **Tri-pod Easels** @ **17.25** each  
\_\_\_ **Stanchions/Rope** @ **15.25** each  
\_\_\_ **4' x 7' Hard-wall** @ **50.25** each

**Please call if you have any specific needs we might be able to help you with.**

**Company:** \_\_\_\_\_ **Booth:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

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**UMASS AMHERST**

**Please total all order forms, add 6.25 sales tax or appropriate sales tax for the state in which the event is taking place, complete payment form and fax or mail to our office, no phone orders, please call the office if you have any questions. If tax exempt please forward form with order.**

**Phone: 800-932-6811**

**Phone: 413-739-6811**

**Fax: 413-739-2869**

**amconserv@hotmail.com**

<b>COMPLETE ORDER</b>	_____
<b>TAX 6.25%</b>	_____
<b>TOTAL</b>	_____

**CC #:** \_\_\_\_\_

**Expiration:** \_\_\_\_\_

**Company:** \_\_\_\_\_ **Booth:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_